

## Congratulations on your Schmitt Horan & Co. purchase!

We ask that you follow the steps below to take possession of your purchases.

## 1.) Pay your invoice:

Successful bidders are sent an invoice via e-mail. If you have not provided us with an e-mail an invoice will be sent by US Mail. Please note this may cause a brief delay in receiving your invoice. Acceptable forms of payment include cash, bank wire, all major credit cards, Paypal payments to <a href="mailto:bids@schmit-horan.com">bids@schmit-horan.com</a> or check or money order made out to:

Schmitt Horan & Co. PO Box 31 Candia NH 03034

## 2.) Arrange for shipping:

Most watches, coins and jewelry can be shipped in-house. A shipping fee will be included on your invoice if your item can be shipped in-house. In-house shipping is done via Fed Ex Second Day Air unless otherwise requested or specified.

For clocks and all other items the list of shipping agents below has been provided for your convenience. You may work with any independent shipper you choose. Schmitt Horan assumes no responsibility for error or omission by any third-party agent.

For average size or smaller clocks and items: Packing, Shipping, Crating...

The UPS Store 35 Manchester Rd. #11-A Derry, NH 03038 (603) 434-9899 store4646@theupsstore.com

Parcel Room 1465 Woodbury Ave, Portsmouth, NH 03801 (603) 431-4205 auctions@parcelroom.com For larger clocks and items: Blanket Wrapped Hand Delivery...

Scott Salzarulo 200 W. Housatonic # 20, Pittsfield, MA 02101 (413) 212-1252 vintagetrucking@aol.com

Wendy Buckus 64 Hutchins Rd, Concord, NH 03301 (603) 491-5199 nwtransport@aol.com

Scott Cousins 22 Nichols St. Merrimac, MA 01860 (978) 419-9353 scottcousins22@aol.com

Sure Express Worldwide 110 Industrial Way Portland ME, 04103 (800) 335-9996 sureexpress@maine.rr.com

3.) Fill out and submit authorized release form available on <u>www.schmitt-horan.com</u>. This form can be faxed, mailed or e-mailed to Schmitt Horan using the contact information provided on the release form.